VS-2J Rev. 11.24.2025

# COMMONWEALTH OF KENTUCKY
## State Registrar of Vital Statistics
## AFFIDAVIT FOR AMENDMENT TO CERTIFICATE

*(KRS 213.121 Amendment of certificate or report explanation and instructions on reverse)*
*(901 KAR 5:070 Certificate of Birth Amendment)*

**Please use only black or blue ink and separate the first, middle, and last names with commas**
**ANY ALTERATIONS SHALL INVALIDATE THIS AFFIDAVIT**

Reset

## ORIGINAL BIRTH CERTIFICATE INFORMATION

| 1. Name of Child/Registrant | 2. Date of Birth *(MM/DD/YYYY)* | 3. Sex | 4. County of Birth |
|---|---|---|---|
| | | | |

| 5. Certificate No. | 6. Mother/Parent's name prior to first marriage | 7. Father/Parent's name prior to first marriage |
|---|---|---|
| | | |

## REGISTRANT/PARENT/GUARDIAN INFORMATION

| 8. Today's Date | 9. Name | 10. Phone No. |
|---|---|---|
| | | |

| 11. Address | 12. City | 13. State | 14. Zip |
|---|---|---|---|
| | | | |

## CORRECTION REQUEST

***Additional information, including applicable KRS references, administrative regulations, and form instructions, is provided on the reverse side of this document.***

| Certificate Field | Error as Shown on Certificate Now | Correction/Amendment Requested |
|---|---|---|
| **15. Field Name to be Corrected** | | |
| **16. Field Name to be Corrected** | | |
| **17. Field Name to be Corrected** | | |
| **18. Field Name to be Corrected** | | |
| **19. Field Name to be Corrected** | | |

## EVIDENCE SUBMITTED

***Note: The Office of Vital Statistics must approve the evidence used to a correct birth certificate.***

*If the registrant is eighteen **(18) years of age** or older, a document established **five (5) years prior** to the date of the amendment must be provided which supports the alleged facts; if the registrant is between the ages of seven **(7) and seventeen (17)**, a document established **three (3) years prior** to the date of the amendment must be provided which supports the alleged facts; or if the registrant is between the ages of **three (3) and six (6)**, a document established **one (1) year prior** to the date of the amendment must be provided which supports the alleged facts.*

**20. List acceptable evidence supplied for birth correction:**

## NOTARY PUBLIC

**I attest the corrections/amendments requested above are accurate, true, and valid to the best of my knowledge.**
*Check one—a custodian or guardian must present a valid certified permanent custody or guardianship court order. A Registrant must be 18 years of age or show proof of emancipation by certified court order or a certified marriage certificate to sign affidavit.*

21. ☐ Mother/ Parent-Signature ☐ Father/ Parent-Signature ☐ Registrant-Signature ☐ Custodian/Guardian-Signature

Notary Stamp/Seal

_____ _____
*(Signature)* *(Date)*

22. Subscribed and sworn to before me this _____ day of _____, 20_____.

_____ _____
(*My Commission Expires*) (*Notary Identification No.*)

_____
*(Notary Signature)*

**If a certified copy of this birth record has been issued within the past year and a copy is returned to this office, a corrected copy will be issued without further charge, or you may submit the required fee for each certificate requested.**

Please mail the properly completed, signed, and notarized form to:

**Office of Vital Statistics**
**275 East Main Street 1E-A**
**Frankfort KY 40621**
**(502) 564-4212**

**213.121 Amendment of certificate or report.**
(1) A certificate or report registered under this chapter may be amended only in accordance with this section and administrative regulations adopted by the cabinet to protect the integrity and accuracy of vital records.
(2) A certificate or report that is amended under this section shall be marked "amended," except as otherwise provided in this section. The date of amendment and a summary description of the evidence submitted in support of the amendment shall be endorsed on or made a part of the record. The cabinet shall prescribe by administrative regulation the conditions under which additions or minor corrections may be made to certificates or records within one (1) year after the date of the event without the certificate or record being marked "amended."
(3) Upon written request of both parents and receipts of a sworn acknowledgment of paternity signed by both parents of a child born to an unmarried woman, the state registrar shall amend the certificate of birth to show the paternity, if paternity is not already shown on the certificate of birth. The certificate shall not be marked "amended."
(4) Upon receipt of a certified copy of an order of a court changing the name of a person born in the Commonwealth and upon request of the person or the person's parents, guardian, or legal representative, the state registrar shall amend the certificate of birth to show the new name.
(5) Upon receipt of a sworn statement by a licensed physician indicating that the gender of an individual born in the Commonwealth has been changed by surgical procedure and a certified copy of an order of a court of competent jurisdiction changing that individual's name, the certificate of birth of the individual shall be amended as prescribed by regulation to reflect the change.

**901 KAR 5:070. Certificate of birth amended. Section 3 through Section 8.**
**Section 3.** Amendment of Obvious Errors on Birth Certificate. Amendment of obvious errors, transposition of letters of common knowledge or omissions on the birth certificate, shall be made by the State Registrar within one (1) year after the date of birth either upon observation, query, or request of parents, legal guardian or individual responsible for filing the birth certificate.
**Section 4.** Amendment of Name. A change of name ordered by a court of competent jurisdiction shall be required to change the name as shown on the birth certificate, unless the registrant, parents, legal guardian, or individual responsible for filing the birth certificate presents documentation that the name was incorrectly recorded at the time of registration of the birth and meets the requirements in Section 8 of this administrative regulation.
**Section 5.** Amendment of Date of Birth. The date of birth shall only be changed with a court order from a court of competent jurisdiction, unless proof is shown that the error occurred upon the original filing of the birth certificate by the individual responsible for filing the birth certificate.
**Section 6.** All Other Amendments. All other amendments to the birth certificate shall be supported by an affidavit or:
(1) If the registrant is eighteen (18) years of age or older, a document established five (5) years prior to the date of the amendment and which supports the alleged facts;
(2) If the registrant is between the ages of seven (7) and seventeen (17), a document established three (3) years prior to the date of the amendment and which supports the alleged facts; or
(3) If the registrant is between the ages of three (3) and six (6), a document established one (1) year prior to the date of the amendment and which supports the alleged facts.
**Section 7.** Amendment of the Same Item More Than Once. Once an amendment of an item is recorded on the birth certificate, that item shall not be amended again except upon receipt of a court order from a court of competent jurisdiction.
**Section 8.** Who May Apply to Amend a Certificate of Birth. To amend a certificate of birth, the application shall be made by the:
(1) Parent or legal guardian, if the registrant is under age eighteen (18);
(2) Registrant, if the registrant is eighteen (18) years of age or over; or
(3) Individual responsible for filing the birth certificate.

## Form Instructions

- **Section 1 – 7:** Registrant's information.
- **Section 8 – 14:** Requestor's information. This would be the registrant, parent, or legal guardian.
- **Section 15 – 19:** Corrections requested by requestor (registrant, parent, or legal guardian).
- **Section 20:** Description of evidence provided to and accepted by the Office of Vital Statistics.
- **Section 21:** Relationship of requestor to certificate holder.
- **Section 22:** Notary Certificate. The notary must be commissioned in the United States unless the certification is completed in a foreign country by a notarizing officer from a U.S. Embassy or Consulate abroad. If certification is made by out-of-state or foreign notary, the document must have a raised seal or inked stamp of the notary.
- Verification of person requesting amendment must show proof of identification unless notarized.
- Forms with whiteout or strikethroughs will not be accepted.