COLORADO
Center for Health & Environmental Data
Department of Public Health & Environment

STATE OF COLORADO
REPORT OF ADOPTION

This form can be filled out and printed at the following Web address: https://www.colorado.gov/cdphe
This document **must contain the signature and seal of the District/Juvenile court** and cannot be submitted online.

Clear Form
Please reset before exiting.

1. CHILD'S ADOPTIVE NAME: first	middle	last

PARENTS: THE INFORMATION IN ITEMS 1-3 WILL APPEAR ON THE CHILD'S NEW BIRTH CERTIFICATE

2. MOTHER'S NAME first	middle	last (prior to first marriage)

PLEASE CHECK PARENT'S ROLE IF OTHER THAN MOTHER: COPARENT ☐ FATHER ☐

2A. PARENT'S BIRTH DATE	2B. PARENT'S BIRTH PLACE: state	country if not U.S.A.

3. FATHER'S FULL NAME: first	middle	last

PLEASE CHECK PARENT'S ROLE IF OTHER THAN FATHER: COPARENT ☐ MOTHER ☐

3A. PARENT'S BIRTH DATE	3B. PARENT'S BIRTH PLACE: state	country if not U.S.A

4. PARENTS' CURRENT LEGAL NAMES:

4A. PARENTS' CURRENT MAILING ADDRESS: street or box #

city/town	state	zip	4B. DAYTIME PHONE #: — —

5. TYPE OF ADOPTION (Check **only** one; see item C. on page 2):

TWO PARENT ADOPTION ☐ STEP PARENT ADOPTION ☐ SINGLE PARENT ADOPTION ☐ SECOND PARENT ADOPTION ☐

ATTORNEY OR AGENCY (To be contacted for additional information if needed) Attorney ID#:

6. CONTACT NAME:	6A. FIRM OR AGENCY:

6B. ADDRESS: street or box #	city/town	state	zip

6C. CONTACT PHONE #: — —	6D. E-MAIL ADDRESS:

7. A NEW BIRTH CERTIFICATE WILL BE PREPARED UNLESS BOX IS CHECKED no ☐

7A. WAS THE CHILD BORN IN A FOREIGN COUNTRY? yes ☐ no ☐ (If yes see item D. on page 2)

THIS INFORMATION IS NEEDED TO LOCATE AND SEAL THE CURRENT BIRTH CERTIFICATE (see items E, F, and G on page 2)

8. CHILD'S CURRENT NAME ON CERTIFICATE: first	middle	last	8A. GENDER:

8B. BIRTHDATE:	8C. BIRTHPLACE: county	state	country if not U.S.A

9. MOTHER'S **NAME PRIOR TO FIRST MARRIAGE** first	middle	last

10. FATHER'S NAME: first	middle	last

CERTIFICATION OF CLERK OF COURT

I hereby certify that the child identified above was adopted by the above named parents on the _____ day of _____, 20_____

and is now to bear the name of _____

as set forth in the decree of Adoption in the District/Juvenile Court of _____County, Colorado.

Case number _____ Signature and seal of court _____ Date _____

By _____ Deputy Clerk

Return form to:

Vital Records - Birth Unit
Colorado Department of Public Health and Environment
4300 Cherry Creek Drive South
Denver, CO 80246-1530

Contact information:

Birth Unit
Phone: 303-692-2200
Email:cdphe_birthcertificates@state.co.us

INSTRUCTIONS FOR COMPLETING THIS FORM

Do Not Include Payment With this Form

A. An electronic version of this form can be filled out and printed by going to the follow-ing Web address: https://cdphe.colorado.gov/report-an-adoption. You must then submit this form to the District/Juvenile court for their signature and seal. The court will mail the completed report to Vital Records per C.R.S. 25-2-107 (1).

B. Colorado law (C.R.S. 25-2-107 and 25-2-113) authorizes the preparation of a new birth certificate for an adopted person born in Colorado. **Please complete this form carefully** to avoid unnecessary delay in filing the new birth certificate.

* **Upon completion of the new birth certificate, a notification along with an applica-tion for a certified copy of a birth certificate will be sent to the attorney listed in Item #6. If an attorney is not listed the notification will be mailed to the adoptive parent(s) at the address provided in Item #4A.**

C. "**Two parent**" means two new parents will be listed on the new birth certificate.
"**Step parent**" means one new parent and one original parent will be listed on the new birth certificate.
"**Single parent**" means one new parent will be listed on the new birth certifi-cate. Information about the other parent will be left blank. "Second parent" means the child has a sole legal parent, and the sole legal parent wishes the child to be adopted by a specified second adult.

D. Residents of Colorado who are adopting a child born in a foreign country must submit the Report of Adoption **and** a certified copy of the Final Decree of Adoption, or Find-ing of Birth Facts or Validation of Foreign Adoption form.

E. Birth certificates for children born in a foreign country to a citizen of the United States must be obtained through the U.S. Department of State. If either one of the birth par-ents was a U.S. citizen at the time of the child's birth, the adoptive parents should con-tact the U.S. Department of State for a revised birth certificate for their child at:

Passport Vital Records Section
44132 Mercure Circle, PO Box 1213
Sterling VA 20166-1213

F. The current birth certificate will be pulled from the working files and indices and placed in a sealed file along with the report of adoption. This sealed file shall not be subject to inspection except as provided in section 25-2-113.5, upon order of a court of compe-tent jurisdiction, or as provided by regulation.

G. For children born outside of Colorado, the Department of Public Health and Environ-ment Vital Records Office will forward the report of adoption to the state vital statistics office in the state where their child was born.